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Perkins Harold, Supt. Building and Grounds - 1969

Prairie View A&M College

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January 11, 1969

Mr. Harold Perkins
Building Grounds
Campus

Dear Mr. Perkins:

Mr. Jacob L. Voyer is attempting to formulate rules and regulations for the Prairie View Memorial Park Association.

I understand that Mr. Voyer has a preliminary draft of proposed regulations and he would like to have your assistance in developing a final draft at an early date.

I would be grateful if you would get with Mr. Voyer and assist him through this matter.

If I can be of assistance to you, please let me know. I would appreciate an acknowledgement of this letter.

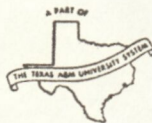
Very truly yours,

Alvin I. Thomas
President

AIT/maw

PRAIRIE VIEW AGRICULTURAL AND MECHANICAL COLLEGE

PRAIRIE VIEW, TEXAS 77445



Department of
BUILDINGS AND GROUNDS MAINTENANCE
OFFICE OF THE SUPERINTENDENT

March 10, 1969

Dr. Alvin I. Thomas, President
Prairie View A & M College
Prairie View, Texas

Dear Dr. Thomas:

As per your request, enclosed herewith is a letter to Mrs. Mable Boson Toney concerning prospective employment in the Department of Custodial Services to go under your signature.

It is my hope this letter will clarify the situation and Mrs. Mable Boson Toney will understand the circumstances involved.

Very truly yours,

Harold A. Perkins
Superintendent
Buildings & Grounds

HAP/eb

HOME BASEBALL SCHEDULE

Mar. 1	St. Thomas Univ.	1: 30	Prairie View
Mar. 4	Houston Baptist College	1:30	Prairie View
Mar. 14	Bishop College	1:30	Prairie View
Mar. 15	Bishop College	1: 30	Prairie View
*Mar. 28	Alcorn University	1:30	Prairie View
*Mar. 29	Alcorn University	1:30	Prairie View
*Apr. 11	Texas Southern Univ.	1:30	Prairie View
*Apr. 18	Wiley College	1:30	Prairie View
May 9	Grambling College	1:30	Prairie View
May 10	Grambling College	1:30	Prairie View

March 10, 1969

Mr. H. A. Perkins, Supt.
Buildings and Grounds
Campus

Dear Mr. Perkins:

Please see that requisitions have been placed with the business office for the following:

1. Front End Loader for moving dirt
2. Fertilizer for the campus
3. Trash cans (at least 30)
4. Paint (white and yellow) 250 gallon of each
5. Cigarette urns for the Administration Building

If these orders have already been placed, kindly give me a status report on them in writing by 12:00 every other Saturday.

If you need assistance, please contact Mr. Murdock.

Very truly yours,

Alvin I. Thomas
President

AIT/maw

cc/ Mr. Walter Redd

March 6, 1969

Mr. H. R. Perkins, Supt.
Buildings and Grounds
Campus

Dear Mr. Perkins:

Enclosed is a letter from Mrs. Mable Toney. I shall be pleased if you would draft a reply to this letter for my signature. I shall also be pleased if you would advise me if Mrs. Toney is quoting you correctly when she state that, as indicated in her letter, her paper had not been signed by the President.

I shall be pleased if you would prepare this draft for me immediately so that I may answer Mrs. Toney.

Very truly yours,

Alvin I. Thomas
President

AIT/maw

S.O. Box 401
Hempstead 34
February 3, 1969

The President
Of Prairie View A & M College
Prairie View, Texas

Dear Sir,

Two weeks ago I come to
Prairie View looking for a job, I went to
Mr. Perkins on February thirteen Mr.
Perkins told me to come to work on the
seventeen I come, Mr. Perkins Secretary
told me the paper have not been sign by
the President so I come back home. On
the Twenty first I call Mr. Perkins
and ask Mr. Perkins when can I come
to work Mr. Perkins said the paper was
over to the President office but they was
not because I call to your office then I
call Dr. Owens and ask Dr. Owens about
the paper I went to Dr. Owens on the
fourteen of February Dr. Owens told me they
go to the office to be on the Pay Roll.
I did have a Cafe job but

Again Mr. Perkins told me to come to work
on the seventeen, I let my job go.

Now I do not have a job,

Thank You,

my Phone is V.A. 62302

Sincerely yours,
Mable Boson, Secretary

February 27, 1969

Mr. Harold Perkins, Supt.
Buildings and Grounds
Campus

Dear Mr. Perkins:

I have just completed reading the most gratifying letter which was sent to you by Mrs. Bettie Dever.

Mrs. Dever and the other young ladies from Banks Hall are indeed to be commended in their effort to improve the appearance of this fine residence hall.

I wish to advise you that this project have my full blessing, endorsement and support. I also wish to encourage you to do all you can to assist these young ladies in using their energy in this constructive and purposeful manner. I know that you share these feeling with me as you have mention them to me on a number of ocassion. I also know of your fine interest in young people and your willingness to assist them in constructive and meaningful activities.

I shall be looking forward to hearing from you periodically concerning the progress which had been made by this fine group of young people.

With kindest regards, I am

Very truly yours,

Alvin I. Thomas
President

AIT/maw

cc/ Mrs. Bettie Dever
Mrs. R. L. Bland Evans
Dr. T. R. Solomon
Mr. Thomas Cleaver

December 9, 1968

Mr. Joseph Phillips
School of Engineering
Campus

Dear Mr. Phillips:

Enclosed is a copy of a letter which I received from Mr. Terry C. Whiting, Program Assistant, of The Danforth Foundation concerning the nomination of Professor Kathryn Jordan for the E. Harris Harbison Award.

You may wish to keep this material in the files of your committee.

Very truly yours,

Alvin I. Thomas
President

AIT/bjg

June 12, 1969

Mr. Harold Perkins
Buildings and Grounds
Campus

Dear Mr. Perkins:

I appreciate you working with Mr. Marvin L. Eaves when he came to our campus last week.

I shall be grateful if you would give me the names of the persons which you feel should be represented on a committee to work with our sanitary landfill problems.

May I hear from you at the earliest possible date.

Very truly yours,

Alvin I. Thomas
President

AIT/maw

January 22, 1969

Mr. H. A. Perkins, Superintendent
Building and Grounds
Campus

Dear Mr. Perkins:

A recent survey of the campus revealed that tree limbs have grown to the point that they are causing damage to roofs and power lines.

I shall be pleased if you would take steps to cut these tree limbs as soon as possible.

The section that is in the most critical shape is the full length of the lines along 5th Street; from Avenue H to the well at the west end of this street; Avenue B along the women residence hall from 3rd Street to 5th; the court between Collins Hall and Suarez Hall and the space between Blackshear Hall and Avenue B is in critical shape as well. The section of 3rd Street from Avenue B to the end of the stand of trees at the Hay's residence should be handled so that proper street light service may be re-established. The areas remaining include a portion of Avenue H near the Veterinary Hospital, Avenue F beyond the E. R. Owens' residence, from the Science Annex along 4th Street to the former Leroy Marion's residence, along the driveway from Schumacher Hall to the north side of Luckie Hall and finally, the center of the campus near all of the light standards.

We feel certain that as soon as the trees are properly trimmed, the damage to roofs and the overhead power and light system will be at an end.

Please let me know when this work is completed. We appreciate your usual fine cooperation.

Very truly yours,

Alvin I. Thomas
President

AIT/mfr

bc: Mr. A. E. LeBeaux

February 10, 1969

Mr. H. A. Perkins, Supt.
Buildings and Grounds
Campus

Dear Mr. Perkins:

Thank you for serving as chairman of the Gus Mutchler Appreciation Fund.

Representative Mutchler, as on many occasion, express a deep appreciation for the support which was given to him by the Prairie View Committee.

I am sending Representative Mutchler a list of these names so that they might be recorded in his files.

We deeply appreciate your civic concern which is a contribution to the Prairie View Committee.

Very truly yours,

Alvin I. Thomas
President

AIT/maw

PRAIRIE VIEW AGRICULTURAL AND MECHANICAL COLLEGE

PRAIRIE VIEW, TEXAS 77445

February 4, 1969

Department of
BUILDINGS AND GROUNDS MAINTENANCE
OFFICE OF THE SUPERINTENDENT



Dr. A. I. Thomas, President
Prairie View A & M College
Prairie View, Texas 77445

Re: Gus Mutcher Appreciation Fund

Dear Dr. Thomas:

Enclosed you will find a list of those who gave to the Gus
Mutcher Appreciation Fund.

Thank you.

Sincerely yours,

H. A. Perkins /cj

H. A. Perkins, Supt.
Buildings & Grds.

HAP/cj

Enclosures

THOSE WHO GAVE TO
THE GUS MUTCHER APPRECIATION FUND

1.	<u>T. R. Solomon</u>	<i>Dr</i>	\$25.00
2.	<u>Walter W. Redd</u>	<i>Mr</i>	3.00
3.	<u>Doris S. Williams</u>	<i>MRS</i>	3.00
4.	<u>U. R. Bell</u>	<i>Mr</i>	3.00
5.	<u>C. Thomas</u>	<i>Mr</i>	3.00
6.	<u>H. A. Perkins</u>	<i>Mr</i>	5.00
7.	<u>Leroy Marion</u>	<i>Mr</i>	5.00
8.	<u>George H. Stafford</u>	<i>Dr</i>	10.00
9.	<u>H. D. Murdock</u>	<i>Mr</i>	25.00
10.	<u>G. W. Kendricks</u>	<i>Mr</i>	5.00
11.	<u>Edward W. Martin</u>	<i>Dr</i>	5.00
12.	<u>Dr. E. E. O'Banion</u>	<i>Dr</i>	5.00
13.	<u>O. J. Baker</u>	<i>Mr</i>	5.00
14.	<u>Alvin J. McNeil</u>	<i>Dr</i>	5.00
15.	<u>D. Sowell</u>	<i>Mr</i>	5.00
16.	<u>Clarence M. Batie</u>	<i>Mr</i>	3.00
17.	<u>Leroy G. Moore</u>	<i>Dr</i>	5.00
18.	<u>J. L. Brown</u>	<i>Dr</i>	10.00
19.	<u>G. R. Ragland</u>	<i>Dr</i>	5.00
20.	<u>J. L. Boyer</u>	<i>Mr</i>	5.00
21.	<u>A. N. Poindexter</u>	<i>Dr</i>	5.00
22.	<u>J. C. Williams</u>	<i>Mr</i>	5.01

23.	C. T. Edwards	Mn	\$3.00
24.	S. R. Collins	Du	10.00
25.	F. M. Byrd	Du	25.00
26.	A. E. Greaux	Mn	25.00
27.	Rose E. Hynes	Mes	5.00
28.	C. L. Wilson	Mn	10.00
29.	R. W. Lewis	Du	10.00
30.	R Hugley	Du	5.00
31.	J. B. Murphy	Du	5.00
32.	Italy Holiday	Mn	5.00
33.	J. J. Woods	Mn	5.00
34.	C. A. Woods	Du	5.00
35.	G. L. Smith	Dean	5.00
36.	J. W. Echols	Du	15.00
37.	R. L. Bland Evans	Mrs	5.00
38.	W. J. Hall	Mn	5.00
39.	Marion Henry	Mn	3.00
40.	R. A. Henry	Du	1.00
41.	Kathryn Jordan	Miss	1.00
42.	H. Edison Anderson	Du	1.00
43.	C. S. Garrett	Mn	1.00
44.	J. Daniels	Mn	1.00
45.	Joseph M. Berta	Mn	1.00
46.	David Cobbs	Mn	1.25
47.	R. von Charlton	Du	1.00

GUS MUTCHER FUND

Page 3

48.	K. Snell Gibson	Mrs	\$1.00
49.	D. Buadine	Miss	1.00
50.	Geroge B. Veuters	Mrs	1.00
51.	Noble B. Armstrong	Du	1.00
52.	John Mayes Jr.	Mrs	1.00
53.	Lee Phillips	Mrs	1.00
54.	L. C. Weaver	Mrs	1.00
55.	B Irvins	Miss	1.00
56.	D McIlveen	Mrs	1.00
57.	J. E. Johnson	Mrs	1.00
58.	Randle	Mrs	1.00
59.	I. E. Gordon	Mrs	1.00
60.	H. G. Hendricks	Du	1.00
61.	Joe Edward Smith	Mrs	1.00
62.	R. E. Carreathers	Mrs	1.00
63.	M. F. Harmon	Mrs	1.00

Total \$320.26

May 23, 1969

Mr. H. A. Perkins, President
Kappa Alpha Psi
Prairie View A&M College
Prairie View, Texas

Dear Mr. Perkins:

This morning I received a check in the mail from the Zeta Phi Beta Sorority in the amount of \$75 which was a response to my request of a few weeks ago for a donation to the Girl Scouts of America.

Frankly, I have failed to follow up on my request to the Kappa Alpha Psi Fraternity for a similar amount of money in order to make up a deficit which we had incurred in the Girl Scouts organization.

I am sure it must be an oversight on the part of the Kappa Alpha Psi Fraternity that we have not had an acknowledgement of our request. I shall be very grateful if you would reactivate my correspondence to your organization on this subject.

I am sure that you will agree that the Girl Scouts is a very deserving and worthy organization and we are trying to do many worthwhile projects here at Prairie View in behalf of our Girl Scouts.

Miss Doris Williams, particularly, has been a long time leader in this movement. However, she needs your help and my help in order to make these financial drive a success. Miss Williams does not have a daughter of her own who is currently active in Girl Scouting, so her work is entirely voluntary and benefits the daughters of other persons in our community.

I am sure that you will want to give her the support of the Kappa Alpha Psi Fraternity and in doing so, you will support all girls in the Prairie View Community.

Mr. H. A. Perkins

Page 2

May 23, 1969

I would appreciate it if you would take action upon my request to give \$75 to the Girl Scouts of America. I am sure that you will agree that this is indeed a modest sum for such an outstanding organization as the Kappa Alpha Psi Fraternity.

May I hear from you on this matter at an early date.

Very truly yours,

Alvin I. Thomas
President

AIT/maw

PRESIDENT'S OFFICE
PRAIRIE VIEW A & M COLLEGE
PRAIRIE VIEW, TEXAS 77445

M E S S A G E

R E P L Y

TO [ME HAROLD PERKINS]
GROUNDS Dept
[Prairie View, Texas]

DATE

DATE

Harold

Please look into this
piece of equipment —

Does it have any
possibilities for us

ait

BY

SIGNED

December 5, 1968

Mr. H. R. Perkins
Buildings and Grounds
Campus

Dear Mr. Perkins:

I am pleased to acknowledge receipt of your letter of November 19 listing the names of those persons who gave to the Gus Mutscher Appreciation Fund.

I shall be very grateful if you would attempt to bring this drive to a close at the earliest possible date.

Please contact me when you have closed out this drive.

Very truly yours,

Alvin I. Thomas
President

AIT/bjg

March 18, 1969

Mr. H. A. Perkins, President
Kappa Alpha Psi
Prairie View A. and M. College
Prairie View, Texas

Dear Mr. Perkins:

A few days ago, we received a letter from Mrs. Doris Williams, Chairman, Waller County Girl Scout Fund Drive, indicating that the girl Scout Fund Drive was approximately \$500 short of the goal for the current fund drive year.

In view of the fact that services is one of the precepts of your fine greek letter organization, I am making a special plea to your organization for assistance in helping the Girl Scout Fund Drive go over the top. If we can get \$75 from each organization, we can meet our goal.

I shall be pleased if you would consider this request to give \$75 to the Girl Scout Fund Drive so that Mrs. Williams may be able to close this drive and show that Prairie View, again, have gone over the top in helping the youth of this region. We certainly will be grateful for whatever contribution you can make to this extremely worthy cause.

With kindest regards, I am

Very truly yours,

Alvin I. Thomas
President

AIT/maw

December 5, 1968

Mr. H. R. Perkins
Buildings and Grounds
Campus

Dear Mr. Perkins:

I recently inspected the parking lot north of Fuller Hall. I shall be grateful if you would take immediate steps to secure an adequate amount of gravel to complete the extension of the parking lot as quickly as possible.

Please get me your recommendations immediately.

Very truly yours,

Alvin I. Thomas
President

AIT/bjg

December 3, 1968

Mr. H. A. Perkins
Buildings and Grounds
Campus

Dear Mr. Perkins:

It has come to my attention that we are not providing janitorial services and supplies to maintain facilities used by the E. and D. Project at the Training School.

I shall be grateful if you would get with Dr. S. R. Collins concerning this matter immediately.

Adequate funds are available for personnel and supplies to maintain these facilities at a high level. If these funds are not used, then they will revert to the Federal Government.

I shall be grateful if you would advise me concerning the steps taken to correct this situation at an early date.

Very truly yours,

Alvin I. Thomas
President

AIT/bjg

cc: Mr. H. D. Murdock
Mr. H. T. Jones
Dr. S. R. Collins

October 17, 1968

Mr. H. A. Perkins
Building and Grounds Dept.
Prairie View A. and M. College
Prairie View, Texas 77445

Dear Mr. Perkins:

Under the present formula appropriation for custodial services, all of the space occupied by the College Career Planning and Placement Service is included as a part of the custodial program.

Accordingly, we receive funds for the proper custodial care of this area of the college. It is my understanding, that you are not currently providing custodial care for the area occupied by the Career Planning and Placement Service. If this is correct, I would be grateful if you would begin immediately to provide custodial services for this area of the college, as it is currently included in those areas for which we currently receive state appropriations.

Your co-operation in this matter, will certainly be appreciated.

With warmest regards, I am

Very truly yours,

Alvin I. Thomas
President

AIT/jak

cc: Mr. H. Jones
Mr. H. D. Murdock

December 2, 1968

Mr. Harold Perkins, Supt.
Buildings & Grounds
Campus

Dear Mr. Perkins:

Persuant to our recent meeting, I am enclosing a list of the projects in which you expressed an interest in developing.

1. Secure Highway Department to place bumper stops on parking lot to rear of Harrington Science Department.
2. Get with Mr. Jackson and lay outlines for all unmarked areas of the campus. Have the layout approved so that work can be done during the Christmas Holidays.
3. Contact the Highway Department for white and yellow paint to be purchased. Get with Mr. Redd and order 100 gallons of each immediately.
4. Restudy, with Mr. Jackson, the parking situation in the Dining Hall-Laundry Area. Have a recommendation ready by December 15.
5. Work with Mr. Jackson to develop a parking proposal for this summer. Have the proposal ready by January 15.
6. Develop a recommendation for beautifying the inner campus. Particularly the area across from the Memorial Center.
7. Place an immediate order for at least 30 trash can of the type presently located on the campus.

Mr. Harold Perkins

Page 2

December 2, 1968

8. Organize The Student Beautification Committee and develop a program for this Spring.

If I can be of assistant to you, please let me know.

Very truly yours,

Alvin I. Thomas
President

AIT/maw

PRAIRIE VIEW AGRICULTURAL AND MECHANICAL COLLEGE
PRAIRIE VIEW, TEXAS

October 9, 1968

Office of the
PRESIDENT

Mr. H. A. Perkins, Superintendent
Department of Building and Grounds
Prairie View A&M College
Prairie View, Texas 77445

Dear Mr. Perkins:

It is my understanding that you have not been cleaning the Placement Office. The Placement Office is a part of the college and as Superintendent of Building and Grounds the cleaning is your responsibility.

Please make this adjustment as soon as possible.

Thanks in advance for your cooperation.

Yours sincerely,

Alvin I. Thomas
President

AIT:m

October 1, 1968

Mr. Harold Perkins, Head
Building and Grounds Department
Prairie View A. and M. College
Prairie View, Texas 77445

Dear Mr. Perkins:

I wish to commend you and the members of your staff for the very thorough cleaning which was given to the floors of the Administration Building on Monday, September 30.

I assure you that the hot water and soap helped to make the building look one-hundred per cent better. Please extend my commendation to the workers who had a hand in improving the appearance of the Administration Building.

May I encourage you and your staff to continue this fine job and to extend it to all facilities here on the campus.

With warmest wishes, I am

Very truly yours,

Alvin I. Thomas
President

AIT/jak

September 26, 1968

Mr. Harold Perkins
Prairie View A&M College
Prairie View, Texas

Dear Mr. Perkins:

The recent death of my Mother brought to our family a sorrow and sadness far beyond our expectations.

Your thoughts and telegram were rays of hope and encouragement during our dark hours of grief.

Each member of my family joins me in sincere appreciation for your kindness and expression of sympathy.

Thank you from a grateful heart.

Very truly yours,

Alvin I. Thomas
President

AIT/bjg

September 19, 1968

Mr. H. R. Perkins
Building and Grounds
Campus

Dear Mr. Perkins:

I shall be pleased to have you discuss the appointment of
Mr. I. Holiday with me as soon as possible.

I am holding the form 500 pending this conference.

Very truly yours,

Alvin I. Thomas
President

AIT/rlm

September 20, 1968

Mr. H. R. Perkins
Building and Grounds
Campus

Dear Mr. Perkins:

I shall be pleased to have you discuss the appointment of
Mr. I. Holiday with me as soon as possible.

I am returning the form 500 to you pending this conference.

Very truly yours,

Alvin I. Thomas
President

AIT/rlm

PRAIRIE VIEW AGRICULTURAL AND MECHANICAL COLLEGE

PRAIRIE VIEW, TEXAS 77445

September 5, 1968



Department of
BUILDINGS AND GROUNDS MAINTENANCE
OFFICE OF THE SUPERINTENDENT

Dr. A. I. Thomas
Prairie View A & M College
Prairie View, Texas 77445

Dear Dr. Thomas:

I am requesting the transfer of Mr. Itlay Holiday, a utility worker in the Department of Grounds Maintenance to the position of Grounds Maintenance Foreman.

Mr. Holiday has been an employee in the department for the past nine years. He has an outstanding record as a worker and mechanic and has acted in the capacity of a supervisor successfully.

I feel Mr. Holiday has exhibited by performance the leadership qualities necessary for the position of foreman. He has a farm background and is familiar with soils, plant materials, insect pests, and disease control of ornamentals.

Mr. Itlay Holiday has completed two years of college work and, in my opinion, has an excellent approach in working with groups of people.

Thank you for your consideration and attention in approving this change of status for Mr. Holiday.

Respectfully yours,

H. A. Perkins, Supt.
Buildings & Grounds Maintenance

HAP/cj

November 23, 1968

Mr. Harold Perkins, Superintendent
Building and Grounds
Campus

Dear Mr. Perkins:

On inspection around Suarez Hall I notice the thick growth of trees in the inner "U" to the rear of the building. These trees will soon damage the roof and cost us considerable sums of money.

I shall be grateful if you would take immediate steps to cut these trees back so that they do not touch the building.

Please advise me when this is done.

Very truly yours,

Alvin I. Thomas
President

AIT/rlm

cc: Mr. Frank Garrett

November 22, 1968

Mr. Lee C. Phillips
Dean of Chapel
Prairie View A & M College
Prairie View, Texas 77445

Dear Mr. Phillips:

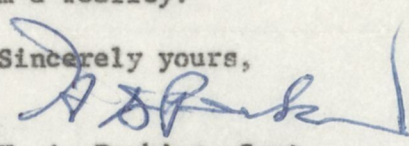
This is to call your attention to the incalculable amount of damage caused by the herd of cattle owned by you that are allowed to roam and graze about the campus at will.

These animals not only destroy and damage the shrubbery on the campus, they also do great damage to the lawn areas especially during the wet weather.

Great sums of money are spent in the attempt to beautify the campus grounds and give our students a sense of beauty and feeling of a first class citizenship.

Will you join us in making our dream a reality?

Sincerely yours,



H. A. Perkins, Supt.
Buildings & Grounds

HAP/cj

cc: Dr. A. I. Thomas